Carbon Reduction Plan

Supplier name: ...Ctalk...

Publication date: ...06/03/2024…………………..

Commitment to achieving Net Zero
Ctalk is committed to achieving Net Zero emissions by 2050.

Baseline Emissions Footprint
Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

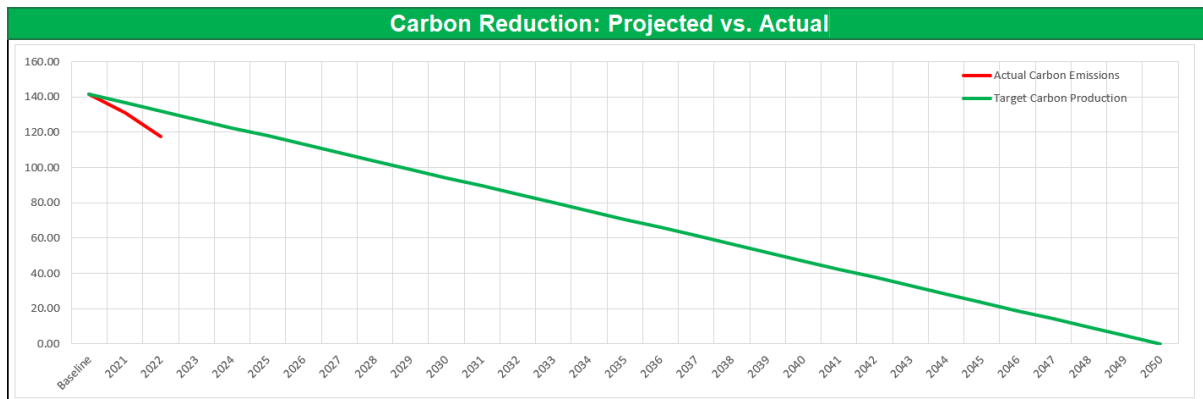| Baseline Year: 2018/2019	
Additional Details relating to the Baseline Emissions calculations.	
The emissions are reported for our financial year which runs from August to July.	
Baseline year emissions:	
EMISSIONS	**TOTAL (tCO₂e)**
Scope 1	**0** (Ctalk does not own or operate company vehicles, does not have any processes that produce scope 1 carbon emissions and does not consume gas in boilers or elsewhere)
Scope 2	**32**
Scope 3 **(Included Sources)**	**109** Purchases of IT Equipment, Furniture, Hotels, Phone Calls, Insurance, Business Travel, Commuting and Energy Use in Third Party Data Centres.
Total Emissions	**141**

Current Emissions Reporting

Reporting Year: 2022/2023	
EMISSIONS	**TOTAL (tCO₂e)**
Scope 1	**0** (Ctalk does not own or operate company vehicles, does not have any processes that produce scope 1 carbon emissions and does not consume gas in boilers or elsewhere)
Scope 2	**15**
Scope 3 **(Included Sources)**	**103** Purchases of IT Equipment, Furniture, Hotels, Phone Calls, Insurance, Business Travel, Commuting and Energy Use in Third Party Data Centres.
Total Emissions	**118**

Emissions reduction targets

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets.

We project that carbon emissions will decrease over the next five years to 80 tCO_2e by 2027 against a target of 108 $tCCO_2e$. This is a reduction of 29%

Progress against these targets can be seen in the graph below:

Carbon Reduction Projects

<u>Completed Carbon Reduction Initiatives</u>

The following environmental management measures and projects have been completed or implemented since the 2018/2019 baseline:

- Change to working from Home following the COVID lockdown.
- Reduction in business travel by using Microsoft Teams.
- Replacing physical servers with virtualized versions.

The carbon emission reduction achieved by these schemes equate to 23 tCO_2e, a 16% reduction against the 2018/2019 baseline.

In the future we hope to implement further measures such as:

- Further virtualization of the main services Ctalk provides.
- Closing the Head Office.
- Sale/donation of furniture and equipment we no longer require to promote re-use.

Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard[1] and uses the appropriate Government emission conversion factors for greenhouse gas company reporting[2].

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard[3].

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the Supplier:

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Date: ……………………….……….

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[1]   https://ghgprotocol.org/corporate-standard
[2]   https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting
[3]   https://ghgprotocol.org/standards/scope-3-standard